

**WOLVERHAMPTON CLINICAL COMMISSIONING GROUP
COMMISSIONING COMMITTEE**

Minutes of the Commissioning Committee Meeting held on Thursday 23rd February 2017 commencing at 1.00 pm in the Main CCG Meeting Room, Wolverhampton Science Park

MEMBERS ~

Clinical ~

Present

Dr J Morgans	Chair	Yes
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Patient Representatives ~

Malcolm Reynolds	Patient Representative	Yes
Cyril Randles	Patient Representative	Yes

Management ~

Steven Marshall	Director of Strategy & Transformation	No
Claire Skidmore	Chief Financial Officer	Yes
Manjeet Garcha	Executive Director Nursing & Quality	No
Juliet Grainger	Public Health Commissioning Manager	Yes
Paul Smith	Interim Head of Commissioning - WCC	Yes

In Attendance ~

Vic Middlemiss	Head of Contracting & Procurement	Yes
Liz Hull	Administrative Officer	Yes

Apologies for absence ~

Apologies were submitted on behalf of Steven Marshall and Manjeet Garcha.

Declarations of Interest

CCM560 None.

RESOLVED: That the above is noted.

Minutes

CCM561 The minutes of the last Committee, which took place on Thursday 26th January 2017, were approved.

RESOLVED: That the above is noted.

Matters Arising

CCM562 None.

RESOLVED: That the above is noted.

Committee Action Points

CCM563 (CCM551) Contracting & Procurement Update – Lessons Learnt Working Session: Discussions have commenced and the working session will be set up to review lessons learnt from contract negotiations to ensure consistency and collaborative working with Wolverhampton City Council.

(CCM555) Heart Failure Service Specification – Dr Morgans reported a misunderstanding and clarified that the CCG is not reorganising the whole Heart Failure Service. Members of the Committee are to clarify this if they are approached.

(CCM557) Risks – It was confirmed that Review of Risks has been included as a standing agenda item going forward. Action closed.

RESOLVED: That the above is noted.

Contract & Procurement Report

CCM564 Vic Middlemiss presented the Committee with an overview and update of key contractual issues in relation to Month 8 (November) for activity and finance. An update was also included with regards to 2017/18 and 2018/19 contract negotiations.

Royal Wolverhampton Trust

CQUIN targets – Discussions are taking place with the Trust regarding Q3 milestones.

Ambulance Handovers – There has been a large increase in the number of breaches. A formal letter has been sent to the Trust about this, with a request for outline business cases to demonstrate how they will re-invest money withheld by the CCG, to improve outcomes. Vic Middlemiss reported resistance by RWT in relation to this.

RESOLUTION: Claire Skidmore to raise the issue with Kevin Stringer.

Contract Negotiations Summary from January Report – Vic Middlemiss reminded the Committee that this section of the report was not included in the January update. Following an exchange of letters in early January, a signed contract was returned to the CCG on 6th January and the risk/ gain share agreement will now be completed over Q4. The offer letter forms part of the contract documentation, with key aspects included as follows:

1. The total value of the contract for 2017/18 (including CQUIN) is £328.7m and £336m for 2018/19. This includes a maximum non-recurrent sum of £1.1m for two years which is for the duration of this contract period only. This is provided as transitional support to the Trust as it embraces its cost reduction challenge.
2. An agreed approach for a 'Risk and Gain Share' in order to address the commonly shared financial challenges that aims to prevent financial destabilisation of the health and social care economy as a whole.
3. A structured programme of dialogue and discussion with regard to the FY 2018/19 which will deliver a financial outcome acceptable to both organisations. This will be complete by 1st February 2018 in order to build into the contract as a variation.

RESOLVED: That the above is noted.

Services Decommissioned (Breast Feeding) – As part of the contract negotiation discussions, it was agreed that the CCG would disinvest in the Breastfeeding Project at the Trust, as of 31st March 2017.

Juliet Grainger advised the Committee that this has created some issues for Public Health, who are still in contract with RWT for a service that is not viable and consequently, this will impact on Public Health outcome for the City of Wolverhampton.

RESOLUTION: Claire Skidmore to feedback lessons learnt from this unintended consequence, to Steven Marshall.

Vic Middlemiss to pick this up as part of the lessons learnt working session to be organised with Public Health.

Black Country Partnership Foundation Trust

Contract Negotiation Update – Negotiations concluded with the Trust in December and an offer letter was sent to the Trust which included:

1. The contracted amount for Older Adults Day Services will remain unaltered and the plan to remodel the service will be detailed in the SDIP.
2. Following the closure of Pond Lane Hospital, the CCG has agreed a block contract for two Learning Disability Assessment and Treatment beds, whilst a third bed will be contracted on a cost and volume basis.
3. The CCG will disburse a non-recurrent sum of £375,000 for special observations (for 2017/18 and 2018/19). This will entail an agreed work plan

regarding the reasons for special observations, which will also form part of the SDIP.

4. The above translates to a financial offer across all four divisions of:
- £29,534,970 for FY 2017/18
 - £29,343,004 for FY 2018/19.

Associate Commissioner Arrangements - The Committee was reminded of a previous proposal from the City of Wolverhampton Council to become an associate to the contract that the CCG holds with Black Country Partnership Foundation Trust (BCPFT). This request has already been approved by the Council's Cabinet and the CCG has agreed, in principle, to this request, which is also supported by BCPFT subject to executive approval.

RESOLVED: The Committee agreed to support the recommendation made.

Fines/ sanctions – A decision has been made in conjunction with Sandwell and West Birmingham CCG, that sanctions should be applied so that the Trust is treated the same as any acute provider. This will apply from Q3 for any performance breaches and a sanctions tracker submitted to future Contract Review Meetings.

RESOLVED: That the above is noted.

Nuffield

Contract Negotiations – It was confirmed that negotiations have now concluded.

RESOLVED: That the above is noted.

Contract Extensions and Renewals

The CCG has been working with the four Programme Boards regarding service contract end dates. This is to ensure that when contracts come to an end, they are not rolled over without a review process taking place. This will ensure compliance with procurement regulations.

RESOLVED: That the above is noted.

Urgent Care Centre

A contract performance notice has been issued to the Urgent Care Centre provider, Vocare Limited, following a number of issues of significant concerns:

- Safeguarding (concerns about Vocare's staff not having the adequate level of training)
- Failure to complete outstanding actions initially raised in correspondence dated 1st December 2016
- Repeated failure to provide fully completed monthly contract review documentation in the contractually agreed format
- Concerns about quality and the accuracy of data submitted

A remedial action plan has been requested from Vocare.

RESOLVED: That the above is noted.

Review of Risks

CCM565 The Committee was advised that work in relation to Committees reviewing risks is not yet complete. It is intended to complete this by the end of March.

RESOLVED: That the above is noted.

Date and Venue of Next Meeting

CCM566 Thursday 23rd February 2017, CCG Main Meeting Room

RESOLVED: That the above is noted.